Data Analyst/Monitoring and Evaluation specialist

- Addis Ababa, Ethiopia
- Closing date: November 15, 2022

WeForest is looking for a talented Data analysis and monitoring and evaluation specialist to achieve by 2030 the ambitious plan to restore up to 65,000 ha of degraded forest and landscapes and to engage over 40,000 households in sustainable income earning businesses.

The Data analyst/Monitoring and evaluation specialist will work under the supervision of WeForest Ethiopia Country Director and in close cooperation with WeForest's partners. The candidate will support WeForest Ethiopia Monitoring and evaluation activities and the scientific programs implemented in different regions. He/she will design, gather, analyse and report socioeconomic and ecological data related to our livelihood and FLR activities. The candidate will be responsible for developing and reviewing the projects' logframes. He/she will also contribute to identifying and developing new FLR projects.

- **One year,** with potential to extend as **employee**, subject to performance
- **Location**: Addis Ababa, Ethiopia with significant travel in rural areas
- Attractive package for a small size NGO
- **Starting date:** As soon as possible. Job will remain open until November 15th, 2022

Responsibilities include:

Partnership support – in close cooperation with WeForest partners

- Support efficient and effective communication between WeForest and current and potential partners
- Assist partner organizations in project planning, monitoring and evaluation and data analysis for joint FLR projects
- Contribute to project progress and technical reports (both for land restoration and livelihood development programs)
- Assist partners in liaising with local, district and regional authorities and in engaging with forest-dependent communities

Data management

- Conduct ecological resources assessments and socioeconomic surveys (vegetation, soil, water, livelihood, and other social surveys)
- Lead the logframe development and revision for all WeForest Ethiopia projects in collaboration with HQ M&E manager
- Lead/coordinate the overall socio-economic and biophysical data collection in collaboration with project managers and FLR advisor

- Develop the overall M&E plan (based on logframe, detailing the full measuring protocols for all data collection)
- Supervision of internal M&E activities
- Prepare/revise data collection protocols and methodologies
- Data processing and analysis.
- FLR sites mapping, analysis and reporting
- Coordinate the database management of WeForest Ethiopia projects

Reporting and communication

- Lead the reporting process of WeForest Ethiopia and partners and support project managers
- Write/compile the quarterly, biannual and annual reports of WeForest Ethiopia following the WeForest report template and Government template
- Prepare FLR communication materials for projects in collaboration with the FLR advisor, project managers and field experts
- Documentation of important events; pictures, minutes, videos and others
- Communicate project key results within the WeForest Ethiopia team, partners and HQ
- Follow-up stakeholder's feedback and documentation (annually)

Staff training and partner support

- Training staff (WeForest and partners) on M&E processes and tools
- Coordinating external evaluations
- Supporting learning and adaptive management approach based on M&E

Science/research

- Support the science and policy related activities of WeForest Ethiopia
- Support WeForest Ethiopia's carbon development projects

Project development, Planning and budget

- Support the identification and design of new FLR projects in Ethiopia
- Support budget development and review of all projects in collaboration with project managers and finance and administration manager
- Development and approval of the M&E plan for each project
- Develop annual activity planning of each project in collaboration with project managers

REQUIRED SKILLS & QUALIFICATIONS

Essential

- At least M.Sc. or equivalent experience in ecological data processing, forestry, biology and biodiversity management, geographic information system analysis, natural resources economics, land resources management, and related fields
- Minimum 5 years' relevant experience in Monitoring and Evaluation and Ecological data processing
- Familiarity with FLR project design, implementation and M&E frameworks, tools and protocols
- Excellent communication and reporting skills in English (both speaking and writing)
- Good moderation, facilitation and training skills
- Ability to use and understand GIS and other basic natural resources monitoring software
- Flexible in terms of traveling and living conditions
- Good team player

Desirable

- Track record with gender-sensitive participatory, governance and inclusion approaches
- Track record in donor report writing
- Track record in writing scientific articles

POSITION WITHIN WEFOREST

This position reports to the Country Director Ethiopia. WeForest has been active in Ethiopia since 2016. The main aim of the projects is to improve ecosystem well-being and to benefit local community enabling more productive and resilient landscapes. In general, the overall program comprises with three main components: (i) ecological restoration and conservation of degraded forests and soils, (ii) livelihood improvement of local community, and (iii) capacity building, research, knowledge dissemination and scaling up best practices. Furthermore, the project focuses on gender equity and establishing strong linkages among governmental, non-governmental and private stakeholders. Since 2016, WeForest Ethiopia, with its partners restored over 14,000 ha degraded lands and engaged over 7,000 households in sustainable income generating businesses.

How to apply

Please send applications to WeForest Ethiopia HR via recruitment.ethiopia@weforest.org before November 15, 2022 with your CV, a motivation letter and the contact of 2 recent references. Due to the anticipated high number of applicants, only shortlisted candidates will be contacted for an interview. We thank you in advance for your interest.